



# **Cabinet Forward Plan of Key and Non-Key Decisions for Cambridge City Council**

March 2026

## **Introduction**

This Forward Plan sets out the key and non-key decisions to be taken by the Cabinet. This includes any decisions that are due to be taken in private.

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## **Executive Forward Plan and Notices required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

There is a legal requirement for local authorities to publish a notice setting out the key decisions that will be taken by the Cabinet or Individual Cabinet Member at least 28 clear days before such decisions are to be taken. This Forward Plan incorporates the Notice of Intention to make Key Decision and sets out the decisions which are intended to be taken at Cambridge City Council by Cabinet or Individual Cabinet Members. Whilst this document provides details of known decisions for the following month, where details of decisions to be made after this period are known, they are provided for information.

The Plan also sets out where, if at all, it is anticipated that part of a Cabinet meeting will be held in private. This is where confidential or exempt information (as defined in the constitution) is likely to be made known. Notice is hereby given that it may be necessary for part of a Cabinet meeting to be held in private because it becomes apparent at the meeting that confidential or exempt information will otherwise be made known. Should this become apparent at the meeting the relevant part of the meeting will only be held in private upon the passing of a resolution which (where exempt information will be made known) describes the description of exempt information pursuant to Schedule 12A of the Local Government Act 1972.

The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted and further decisions will be added or anticipated ones may be rescheduled or removed.

If a key decision is not included in the published Forward Plan for 28 clear days before a decision needs to be taken the Chairman of the Overview and Scrutiny Committee must be notified and a supplement to the Forward Plan published at least 5 clear days before the date on which the decision is proposed to be taken. If the date by which the decision has to be made makes compliance with this requirement impracticable the decision can only be made with the consent of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the making of the decision is urgent and cannot reasonably be deferred.

If it is necessary to discuss an issue in private and 28 days' notice has not been given the decision may only be taken or the item discussed in private with the agreement of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the need for the item to be taken to the meeting is urgent and cannot reasonably be deferred

## Key Decisions

The Key decision thresholds at Cambridge City Council are:

- The decision is likely to result in the City Council incurring expenditure or making savings in excess of £500,000 (excluding procurement decisions or decisions relating to land acquisition or disposal). Excluded from this definition are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.
- Procurement decisions involving expenditure of £1,000,000 or more. In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award).

Or

- An acquisition or disposal of land or an interest in land with a value in excess of £600,000.

Or

- The decision is likely to be significant in terms of its effects on communities living or working in an area comprising one or more wards in the City.

Part 1 – Key Decisions						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Draft Greater Cambridge Planning Obligations Supplementary Planning	To report the outcome of consultation and consider adoption of the Supplementary Planning Document which has been subject to further	Cabinet Lead Cabinet Member Cllr Katie	24 March 2026	Jonathan Dixon, Planning Policy Manager	Report on outcome of consultation	Performance, Assets and Strategy Overview and Scrutiny Committee

Document Adoption	consultation as agreed	Thornburrow		Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen Kelly)		
City Centre Heat Network	Report on outcomes of Detailed project development including, with recommendation for next steps. Includes key decisions related to Financial Implications, Addressing of net Zero commitments and allocated use/reallocation of Council assets.	Cabinet Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Ben Binns, Assistant Director, Development  Director of Economy and Place (Lynne Miles)	Report on outcomes. Business Case. Heads of Terms.	Performance, Assets and Strategy Overview and Scrutiny Committee
Climate Change	Approval of new Climate Change Strategy for	Cabinet	24 March	Janet Fogg, Jemma	Report on proposed Strategy including evidence base, consultation process and	Services, Climate and Communities

Strategy	2026 - 2031.	Lead Cabinet Member Cllr Rosy Moore	2026	Little, Catherine Stewart (Oakley), Director of Economy and Place (Lynne Miles)	action plan.	Overview and Scrutiny Committee
Urban Forest Strategy	Approval of new Urban Forest Strategy 2026-2036	Cabinet Lead Cabinet Member Cllr Martin Smart	24 March 2026	Matthew Magrath, Alistair Wilson  Director, City Services Group (James Elms)	Report on proposed strategy, post consultation, including delivery opportunities, actions, KPIs and policies	Services, Climate and Communities Overview and Scrutiny Committee
Biodiversity Strategy (Mid-term review)	Approval of updated Biodiversity Strategy (2022 – 2030)	Cabinet Lead Cabinet Member Cllr	24 March 2026	Guy Belcher, Alistair Wilson  Director, City Services	Report on mid-term strategy review, post consultation, including delivery opportunities, actions, KPIs and policies	Services, Climate and Communities Overview and Scrutiny Committee

		Martin Smart		Group (James Elms)		
Transition Plan – Guildhall and Corn Exchange	Recommendations to Cabinet which may support the transition period for the Corn Exchange and Guildhall Halls closures within the Civic Quarter Programme.	Cabinet Lead Cabinet Member Cllr Antoinette Nestor	24 March 2026	Jaques van der Vyver, Programme Manager  Director, Communities Group (Sam Scharf)	Report with Summary recommendations and Appendices	Performance, Assets and Strategy Overview and Scrutiny Committee
Small Sites Development update	Update report noting progress and seeking budgetary approvals to bring forward schemes.	Cabinet Lead Cabinet Member Cllr Gerri Bird	Not before 1st June, 2026	Ben Binns, Assistant Director, Development  Director of Economy and Place (Lynne Miles)	Report on proposal.	Performance, Assets and Strategy Overview and Scrutiny Committee

<p>Fleet decarbonisation and replacement project.</p>	<p>To approve the decarbonisation and replacement of the Council's fleet, supporting the Council's Net Zero Carbon commitments and operational service delivery. This includes procurement of electric and alternative-fuel vehicles.</p>	<p>Cabinet Lead Cabinet Member Cllr Rosy Moore</p>	<p>Not before 1st July, 2026</p>	<p>Peter Birch, Fleet Service Manager  Sean Cleary, Assistant Director, City Group</p>	<p>Report on proposed fleet strategy.</p>	<p>Services, Climate and Communities Overview and Scrutiny Committee</p>
<p>Leisure Management Contract 2026-2041</p>	<p>Outcomes of the retendering procurement exercise of the leisure portfolio and award of Contract.</p>	<p>Cabinet Lead Cabinet Member Cllr Mike Todd- Jones</p>	<p>Not before 1st July, 2026</p>	<p>Ian Ross, James Elms, Director, City Services Group,  Director, Communitie s Group (Sam Scharf)</p>	<p>Report on procurement process and award decision.</p>	<p>Services, Climate and Communities Overview and Scrutiny Committee</p>

## Non-Key Decisions

Non-key decisions are those that do not have a significant impact on the local community or budget but still need to be documented for transparency. These decisions are typically taken by senior officers or delegated decision-makers.

Part 2 – Non-Key Decisions						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
S106 Allocations to Projects	Cabinet Member approval for allocation of Generic and Site specific S106 contribution types to projects within the City	Cabinet Member for Safety, Wellbeing and Tackling Homelessness & Cabinet Member for Nature, Open Spaces & City Services	March 2026	Ian Ross, Community, Sport & Recreation Manager  Director, Communities Group (Sam Scharf)	S106 report for approval to allocate a range S106 contribution types to projects to include spends of upcoming time limited funds and requests from Academy School sites to draw down their site specific allocations.	Services, Climate and Communities Overview and Scrutiny Committee

<p>Local Nature Reserve Designations in Chesterton</p>	<p>Cabinet approval to designate 2 new Local Nature Reserves (LNRs) on City owned land</p>	<p>Cabinet Lead Cabinet Member Cllr Martin Smart</p>	<p>24 March 2026</p>	<p>Guy Belcher, Alistair Wilson,  Director, City Services Group (James Elms)</p>	<p>Report including proposed site maps, draft management plans and local residents' consultation responses</p>	<p>Services, Climate and Communities Overview and Scrutiny Committee</p>
<p>Greater Cambridge Authority Monitoring Report 2024-25</p>	<p>To agree to publish the Greater Cambridge Authority Monitoring Report 2024-25</p>	<p>Cabinet Lead Cabinet Member Cllr Katie Thornburr ow</p>	<p>24 March 2026</p>	<p>Jonathan Dixon, Planning Policy Manager  Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen</p>	<p>Report on publishing of Greater Cambridge Authority Monitoring Report</p>	<p>Performance, Assets &amp; Strategy - Local Plan documents</p>

				Kelly)		
<b>NEW</b> Risk Management Strategy and Framework	Cabinet to approve the updated Risk Management Strategy and Framework following report being presented to Civic Affairs and Audit Committee	Cabinet Lead Cabinet Member Cllr Simon Smith	24 March 2026	Jane Wilson, Chief Operating Officer	Report with Strategy and Framework attached	Performance, Assets and Strategy Overview and Scrutiny Committee
<b>NEW</b> Consultation response to Development Corporation	To agree the Councils response to the Government consultation on the establishment of a centrally led Urban Development Corporation for the Greater Cambridge area.	Cabinet Lead Cabinet Member Cllr Cameron Holloway	24 March 2026	Stephen Kelly, Joint Director, Greater Cambridge Shared Planning and 3C Building Control	Report will be going to Full Council ahead of Cabinet.	Performance, Assets and Strategy Overview and Scrutiny Committee
<b>NEW</b> Strategic Policy and Partnerships	Cabinet to note the annual update on strategic partnerships	Cabinet Lead Cabinet	24 March 2026	David Kidston, Strategy and	Report on the Council's work with strategic partnerships in 2025/26 and 2026/27 and wider public sector reforms	Performance, Assets and Strategy Overview

report	and wider public sector reform	Member Cllr Cameron Holloway		Partnerships Manager  Chief Executive (Robert Pollock)		and Scrutiny Committee
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### Exemptions and Confidential Decisions

If any decision is to be taken in private (i.e., exempt from public access), a brief explanation of the grounds for the exemption must be provided. A link to those can be found here [Local Government Act 1972](#)

<b>Part 3 – Decisions That Are Confidential</b>						
<b>Decision Title</b>	<b>Decision Description</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Contact Officer</b>	<b>Documents to be considered</b>	<b>Relevant Scrutiny</b>
Proposals for redevelopment of Cambridge Leisure  Information relating to the financial or business affairs	Approval for high level masterplan scheme and associated commercial deal proposals.	Cabinet Lead Cabinet Member Cllr Antoinette Nestor	Not before 1st July, 2026	Programme Director – Major Regeneration (Fiona Bryant)	Cultural Infrastructure Strategy/Heads of Terms/Masterplan proposals/backing evidence	Performance, Assets and Strategy Overview and Scrutiny Committee

of any particular person (including the authority holding that information)						
Leisure Management Contract 2026-2041  Information relating to the financial or business affairs of any particular person (including the authority holding that information)	FINANCIAL INFORMATION in relation the business case from the Tenderer will be commercially restricted.	Cabinet Lead Cabinet Member Cllr Mike Todd-Jones	Not before 1st July, 2026	Ian Ross  James Elms Director, City Services Group  Director, Communitie s Group (Sam Scharf)	Report on procurement process and award decision.	Services, Climate and Communities Overview and Scrutiny Committee

**Cabinet Dates 2025/26:**

2025: 24 June, 15 July, 23 September, 21 October, 18 November, 16 December,

2026: 13 January, 10 February, 24 March

## Members of Cabinet

Cllr Holloway	Leader of the Council
Cllr Wade	Deputy Leader
Cllr Bird	Housing
Cllr Moore	Climate Action & Environment
Cllr Nestor	Culture, Economy & Skills
Cllr Smart	Nature, Open Spaces & City Services
Cllr A. Smith	Communities
Cllr S. Smith	Finance & Resources
Cllr Thornburrow	Planning & Transport
Cllr Todd-Jones	Safety, Wellbeing and Tackling Homelessness

## Overview & Scrutiny Committees:

<b>Performance &amp; Assets:</b>	<b>Services, Climate &amp; Communities</b>
<b>10 June 2025</b>	<b>1 July 2025</b>
<b>9 September 2025</b>	<b>7 October 2025</b>
<b>4 November 2025</b>	<b>2 December 2025</b>
<b>27 January 2026</b>	<b>3 February 2026</b>
<b>3 March 2026</b>	<b>11 March 2026</b>

Leader (inc Cambridgeshire and Peterborough Combined Authority reports)	Climate & Environment
Planning & Infrastructure	Communities
Finance & Resources	Community Safety, Homelessness and Wellbeing
Housing	Open Spaces

### Contact Details

For more information on any of the decisions listed, please contact:

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